



**CAP CANA HERITAGE SCHOOL
APPLICATION FOR ADMISSION**

Ciudad las Canas, Cap Cana, La Altagracia, D.R.
Tel: 809-469-7200

E-mail: admissions@cchs.edu.do / p.mota@cchs.edu.do

APPLICATION DATE:	APPLYING TO GRADE:	SCHOOL YEAR:
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APPLICANT INFORMATION

STUDENT NAME:		GENDER: M ___ F ___	
DATE OF BIRTH: ___ (month), ___ (day), ___ (year)	PLACE OF BIRTH:	CITIZENSHIP:	
CURRENT GRADE:	NAME AND COUNTRY OF CURRENT SCHOOL:		
EMAIL OF CURRENT SCHOOL:	SCHOOL ADDRESS:		

APPLICANT LIVES WITH: (CHECK ALL THAT APPLY):	CHECK ANY THAT APPLIES TO APPLICANT:
<input type="checkbox"/> BOTH PARENTS <input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> GUARDIAN <input type="checkbox"/> NANNY <input type="checkbox"/> AUNT	<input type="checkbox"/> MOTHER DECEASED <input type="checkbox"/> FATHER DECEASED <input type="checkbox"/> SINGLE-PARENT HOUSEHOLD <input type="checkbox"/> PARENTS DIVORCED <input type="checkbox"/> FATHER REMARRIED <input type="checkbox"/> MOTHER REMARRIED <input type="checkbox"/> JOINT CUSTODY
<input type="checkbox"/> UNCLE <input type="checkbox"/> STEPFATHER <input type="checkbox"/> STEPMOTHER <input type="checkbox"/> GRANDFATHER <input type="checkbox"/> GRANDMOTHER <input type="checkbox"/> OTHER _____	<input type="checkbox"/> MOTHER HAS CUSTODY <input type="checkbox"/> FATHER HAS CUSTODY <input type="checkbox"/> ADOPTION <input type="checkbox"/> OTHER: _____

FAMILY INFORMATION (PLEASE ADD COPY OF PASSPORT/CEDULA)

MOTHER'S NAME:		#PASSPORT/ID:
TELEPHONE:	CELL:	EMAIL ADDRESS:
OCCUPATION:	PROFESSION:	
PLACE OF WORK:	WORK PHONE:	
ADDRESS HOME:		

FATHER'S NAME:		#PASSPORT/ID:
TELEPHONE:	CELL:	EMAIL ADDRESS:
OCCUPATION:	PROFESSION:	
PLACE OF WORK:	WORK PHONE:	
ADDRESS HOME:		

GENERAL INFORMATION

DOES YOUR CHILD SPEAK SPANISH? YES <input type="checkbox"/> NO <input type="checkbox"/>	DOES YOUR CHILD SPEAK ENGLISH? YES <input type="checkbox"/> NO <input type="checkbox"/>
DOES YOUR FAMILY SPEAK A LANGUAGE OTHER THAN ENGLISH AT HOME?	

PLEASE CHECK ANY THAT APPLIES TO APPLICANT:	
<input type="checkbox"/> NEED SPECIAL EDUCATION <input type="checkbox"/> SOCIO-EMOTIONAL DIFFICULTIES <input type="checkbox"/> AUDITIVE OR VISION DISABILTY <input type="checkbox"/> BEHAVIORAL DIFFICULTIES <input type="checkbox"/> ALLERGIES OR MEDICAL CONDITION	<input type="checkbox"/> DISABILITY OF LANGUAGE <input type="checkbox"/> HIGH CAPACITY / COGNITIVE SKILLS <input type="checkbox"/> PHYSICAL DISABILTY <input type="checkbox"/> DIFFICULTY OF LEARNING / DISABILITY FOR LEARNING LIMITED

HOW DID YOU HEAR ABOUT CCHS?

<input type="checkbox"/> ADVERTISEMENT	<input type="checkbox"/> WEBSITE	<input type="checkbox"/> CCHS PARENT/GUARDIAN _____
<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> OTHER _____	

WHAT EXPECTATIONS DO YOU HAVE FOR YOUR CHILD 'S EDUCATION AT CCHS?

I HAVE READ IN DETAIL THE TERMS AND CONDITIONS OF THE ADMISSION APPLICATION PROCESS, AND I UNDERSTAND THAT **THIS DOCUMENT DOES NOT GUARANTEE ADMISSION OR RESERVE THE STUDENT'S SPOT.**

I ACCEPT THE DETAILED PAYMENT AND REFUND POLICIES AS DESCRIBED BELOW:

- Cap Cana Heritage School reserves the right to accept or reject the enrollment of any student.
- It is essential, at the time of registration, that the parent/guardian sign the ACCEPTANCE OF CONDITIONALITY FOR REGISTRATION form and present it together with the payment. Registration will not be accepted without this form.

Cap Cana Heritage School will only guarantee spots for those students whose parents have complied with the requirements of this document.

No student can register if he/she was not accepted, if he/she does not provide the required documents, or if the agreement of acceptance of conditionality for registration has not been signed.

Payment methods:

- Choose the payment option of your convenience and pay the installments as established in the selected plan.
- Please note that all costs are presented in US dollars. Payments made in RD \$ (Dominican pesos) will be calculated at the daily exchange rate of the US dollar.
- Payments can be made in cash, with a credit card in pesos or exclusively with certified checks made out to Educación Integral.

Refund Policy:

If for any reason a family decides to withdraw their child from Cap Cana Heritage School, they must inform the school in writing, detailing the reason for withdrawing their child.

Our refund policy is as follows:

- Before June 30, we refund 60% of the tuition.
- Before July 31, we refund 50%
- As of August 1st we do not provide a refund.

The New-enrollment, Enrollment, and PTA (Parent Teacher Association) fees are non-refundable.

I UNDERSTAND THAT A DECISION WILL NOT BE MADE UNTIL ALL THE REQUIRED DOCUMENTS INDICATED ON THE BACK OF THIS FORM HAVE BEEN DELIVERED TO THE ADMISSIONS DEPARTMENT.

ALSO, I UNDERSTAND THAT AFTER I HAVE COMPLETED THE EVALUATION PROCESS AND DELIVERED ALL THE REQUIRED DOCUMENTS, THE INSTITUTION MAY TAKE UP TO SEVEN (7) WORKING DAYS TO RESPOND TO THE ADMISSIONS REQUEST.

Parent/Guardian Signature

Date